

# *The City of Pelham*

## **MINUTES OF THE WORK SESSION**

**November 09, 2023 – 6:30 p.m. – Council Chambers**

### **PRESENT:**

Mayor, James Eubanks  
Mayor Pro-Tem Alfred Brown  
Council Member Bennett Adams  
Council Member Rhonda Brown  
Council Member Fredrick Davis  
Council Member Bobby Robinson

Council Member Cody Shiver  
City Manager, Christian Drake  
Fire Chief, Shane Stinson  
Assistant Police Chief, Rod Williams  
Investigator, Adam Lamb  
Accounts Payable Clerk, Jasmine Riddle

Mistry Troutman  
Charles Brimberry  
Doris Swarn  
Teresa Robinson

With a quorum present, Mayor Eubanks called the meeting to order at 6:30 p.m.

### **CITIZEN COMMENTS**

There were no citizen comments.

### **COUNCIL MINUTES**

Minutes for approval: October 19, 2023 Council meeting  
October 26, 2023 Called Meeting  
November 9, 2023 Work Session

This will be an **ACTION ITEM**.

### **DEPARTMENT REPORTS**

A review of all department reports. City Manager Drake highlighted the three open positions the City has, as well as stating that the police department does not have any vacancies. He also met with two organizations regarding the renovation/restoration of the library. He has one more meeting planned with an architect next week to discuss the library. He also gave an update on the current renovation project at the Donnie Cochran Center

### **REZONING APPLICATION-625 SAPP AVE**

A rezoning application was submitted for 625 Sapp Avenue to rezone the property from R-1(Single Family Residential District) to R-2(One, Two Family Residential District). The Regional Commission recommended that the application be denied due to adverse impacts to the surrounding properties that could take place if the application was approved. The Pelham Planning Commission held a public hearing to consider the application, where they voted to recommend denial of the application. The vote was unanimous. Their reasoning for the denial is that rezoning the property would allow for a wider range of uses that may not align with the current character of the neighborhood and could negatively impact surrounding properties.

City Manager Drake is recommending the Council deny the rezoning applications based on the unanimous recommendations from the Regional Commission and the Pelham Planning Commission.

This will be an **ACTION ITEM**.

### **FY23 BUDGET AMENDMENTS**

City Manager Drake presented several budget amendments for FY23 to the Council that will need to be done to balance the budget.

City Manager Drake is recommending the Council approve the budget amendments.

This will be an **ACTION ITEM**.

### **ALCOHOL LICENSE FOR 2024**

City Manager Drake is recommending the Council approve the renewal of the alcohol licenses presented to them for 2024.

This will be an **ACTION ITEM**.

### **CITY HALL ROOF RFP**

The City of Pelham received 4 sealed bids in response to the City Hall Roof Repair Request for Proposal that was published on October 18, 2023. David Taylor Construction submitted the lowest bid totaling \$41,310.00.

City Manager Drake is recommending the Council award the RFP to David Taylor Construction.

This will be an **ACTION ITEM**.

### **EMPLOYEE CHRISTMAS BONUS**

City Manager Drake is recommending the Council approve the distribution of Christmas bonuses to full-time employees who will have worked at least 1 year of service as of December 14, 2023 to equal 1 40-hour work week. The approximate \$23,000.00 needed for the bonuses will be funded using the ARPA grant.

This will be an **ACTION ITEM**.

### **GEFA LEAD GRANT**

The City has been awarded a GEFA grant to assist with the Lead Copper Rule compliance. As part of the agreement package, the Council will need to vote on a resolution that will authorize the Mayor and another City official to sign documents relating to the grant.

This will be an **ACTION ITEM**.

### **CITY OF CIVILITY**

A resolution for “Pledging to practice and promote civility in the City of Pelham, was presented. The members of the Council will sign the resolution, pledging to promote an environment that is respectful and professional for all colleagues, staff and members of the public.

### **LIBERIA STREET CEMETERY**

The Colored Cemetery Committee, a committee formed by citizens of Pelham, presented a memorandum to the Council asking for permission to be the parent committee that will be responsible for guiding and helping other organizations and citizens in the restoration and upkeep of the graves located in the cemetery on Liberia Street and accept donations/grants for the project. They will also provide progress updates to the City.

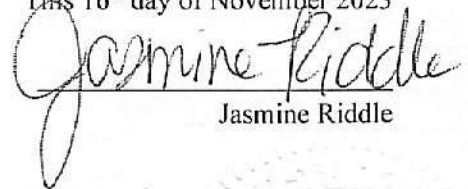
ADJOURN

Mayor Eubanks declared the meeting closed at 8:11 p.m.

  
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Mayor, James Eubanks

AUTHENTICATED:

This 16<sup>th</sup> day of November 2023

  
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Jasmine Riddle

